



श्री कुलेश्वर महादेव शासकीय महाविद्यालय, गोबरा नवापारा

जिला – रायपुर (छ.ग.)

मान्यता प्राप्त पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)

COLLEGE CODE OF CONDUCT

The purpose of a code of conduct is to explain exactly what conduct is expected of all employees and the consequences if they act unethically. This helps reduce the likelihood that they'll undertake unethical actions, which protects the company's shareholders.

STUDENT CODE OF CONDUCT

1. Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.
2. A six day working schedule from Monday to Saturday is followed. The first period will begin after morning assembly. The students shall stand in attention till the prayer ends.
3. Silence shall be observed during class hours.
4. No student shall enter or leave the class room when the session is on without the permission of the teacher concerned.
6. Students having lab sessions, have to report to the lab directly in time.
7. In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
8. Students shall come to the college in approved uniforms with formal shirts tucked into trousers with black belt and black shoes or semi covered chappels. In addition, those who are in laboratories shall wear their respective lab-coat.
9. All the students are expected to attend all college functions in college uniform unless otherwise specified.
10. All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non teaching staff shall have the right to peruse it.
11. All kinds of tattooing, body piercing, hair styling etc. that goes against the existing social norms and which could go against the spirit of SKM academic values is not allowed in the campus.
12. As per the Govt. order, students shall not bring powered vehicles inside the campus.
13. Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.
14. For independent study, students are expected to use the class rooms, library or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.

15. Accessing Social Networking Sites such as Facebook, Twitter etc. is prohibited within the college campus.
16. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept.
17. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing-gum, panmasala etc. are strictly prohibited.
18. It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambiance.
19. Carefully handle the furniture, equipments, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property. Follow safety precautions near moving machines and electrical installations. In the event of damage of property intentionally, the responsible students will have to bear the cost of replacement/repair with fine.
20. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus.
21. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners, in the campus without the permission of the competent authority.
22. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive.
23. The College Union will be formed as per guidelines of Higher education.
24. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College and outside the college.
25. Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India.
26. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.

Teacher code of conduct

1. Shall treat all the students impartially. Discrimination is not entertained concerning caste creed, religion, gender, language, culture, economic status, color, disability, physical status, etc
2. Shall respect the human dignity of the students
3. Shall transact the curriculum effectively and see to it all the students have perceived it. Accordingly, modify the curriculum delivery as per the needs of each student.
4. Shall inspire students to acquire knowledge, inculcate social, moral and environmental values, and instill scientific temper.
5. Shall contribute selflessly to the intellectual, social, economic, moral and emotional development of the students.
6. Shall strictly maintain the confidentiality of the information related to students, can be disclosed to the legitimate persons if required in the interest of the students.
7. Shall treat all the students with care, love, and affection.
8. Shall abstain from subjecting the students to physical and emotional exploitation, sexual abuse or anything which demoralize the students
9. Shall demonstrate integrity, morality, patriotism in the classroom, institution and society at large.
10. Shall work tirelessly lending hands in the overall development of the students thereby contributing to the development of the country.
11. Shall discharge the duties in such a way that the teacher should be regarded as a role model by students and society. A teacher gets utmost respect in the society, his/her behavior in the college and society shall not damage the image of the profession and the institution and hence shall adopt perfect mannerism inside the campus and off-campus.
12. Shall discuss about the students' performance with their parents whenever required.
13. Shall motivate students to participate in co-curricular and extracurricular activities.

Responsibilities towards Institution, Society, and Nation: A teacher

1. Shall treat all the colleagues with respect, dignity, and humility
2. Shall continuously update the knowledge and skills, involve in active research, participate in administration and put efforts towards total quality enhancement of the college.
3. Shall maintain the confidentiality of the examination related work.
4. Shall not involve in activities which damage the image of the institution in the society.

5. Shall respect the dignity of the nonteaching staff.
6. Shall refrain from any antisocial, anti-democratic and anti-environmental activities which could damage the integrity of the profession and image of the college.
7. Shall maintain inclusiveness in all the domains of education
8. Shall refrain from taking part in activities such as spreading feeling of hatred among different communities, religious and linguistic groups

Code of Conduct for non-teaching staff

1. Non-teaching Staff should abide by the guidelines laid down by the Department of higher education, Government of Chhattisgarh.
2. Non-teaching staff shall maintain punctuality
3. Shall attend the students' grievances and act immediately
4. Shall follow the guidelines and rules of UGC and discharge duties as per the guidelines.
5. Shall not conduct any activity which will damage the image of the institution
6. Shall respect Principal and teaching staff
7. Shall maintain the decorum of the college
8. Shall not indulge in anti-social, anti-environmental activities 9. shall support principal in all the administrative work
9. Shall abstain from sexual harassment which attracts stringent punishment.
10. Shall respect and honor the dignity of women staff